



**Government of India  
Directorate General of Income Tax (HRD)  
Central Board of Direct Taxes**

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New Delhi - 110070, Phone & Fax: 26898805

NOV 2015

F.No HRD/PM/410/2/2010-11/Pt-1/6412

Dated: 10<sup>th</sup> Nov, 2015

To,

Office of the  
Commissioner of Income Tax

All the Principal Chief Commissioners (CCA)/Pr. Director Generals of Income Tax (Pr. DGITs) (Pr. Director Generals of Income Tax Directorates), CIT (CO) of all Regions.

12 NOV 2015

**Sub: Hierarchy building and roll out of HRMS-  
Hierarchy updation status in HRMS- reg.**

Madam/Sir,

Computer Operations), Hyderabad.  
(कम्प्युटर प्रचालन), हैदराबाद

Vide F.No HRD/PM/410/2/2010-11/Part-1/6130 dated 20.10.2015, a letter was sent to all Pr.CCITs (CCAs)/ Pr.DGITs of attached Directorates & CIT (CO) of all Regions, requesting them to fill hierarchy building template in Excel Sheets of their respective Pr. CCIT (CCA) Region. In this regard, CIT (CO) of each Region was requested to get updated excel sheets from all Pr.CIT/ Pr.DIT/ Adl.CIT (HQ) of his Region and upload them by 6<sup>th</sup> Nov, 2015.

2. The hierarchy updation status in HRMS as received from various Regions till 6th Nov, 2015 is as under:

CCA	Total Posts expected	Existing Posts in HRMS	New Posts uploaded
Gujrat	5777	989	306
Karnataka & Goa	4694	568	
Madhya Pradesh & Chattisgarh	3077	371	
Odisha	1228	127	
NWR	4899	932	
Tamilnadu	5879	671	
Delhi	10044	1041	
NER	1390	139	237
Andhra Pradesh	3989	792	
Rajasthan	2760	446	
UP (West) & Uttrakhand	2823	563	
Kerala	1914	277	116
West Bengal & Sikkim	7167	836	11
UP (East)	2484	352	
Mumbai	10455	1391	228
Nagpur	1275	127	
Bihar & Jharkhand	2278	326	391
Pune	4115	518	
Total	76248	10466	1289

3. The above status indicates that out of the 18 Pr. CCIT (CCA Regions) only 6 CCA Regions have uploaded new posts and that to partially, while the remaining 12 Regions have not uploaded any data.

4. Member P & V is closely monitoring the updation of hierarchy of each region and desires that compliance of instructions as issued vide F.No HRD/PM/410/2/2010-11/Part-1/6130 dated 20.10.2015 may be made positively by 16<sup>th</sup> Nov, 2015.

5. This issues with the approval of Pr. DGIT (HRD).

Yours faithfully,

ANISHA GHEI  
ADIT (PMD)  
Of the Pr. DGIT (HRD)

Copy to:-  
To the Webmanager [www.irs.officeronline.gov.in](http://www.irs.officeronline.gov.in) with request to upload this letter.

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CIT (CO)

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18/11/2015